



# WEST HARTFORD

Town of West Hartford – Office of the Town Manager  
50 South Main Street, Room 310, West Hartford, CT 06107  
P: (860) 561-7440 F: (860) 561-7438 [www.westhartfordct.gov](http://www.westhartfordct.gov)

---

March 19, 2020

Ms. Essie Labrot  
Town Clerk for the Town of West Hartford  
50 South Main Street, Room 313  
West Hartford, CT 06107

Dear Madame Clerk:

Pursuant to the authority vested in me by the Town Charter and state and federal law, I have issued Executive Order 2020-1 (attached). You are hereby instructed to (1) post such order in the Office of the Town Clerk and make it available for public inspection, and (2) publish such order in a newspaper of general circulation in the Town of West Hartford.

Regards,

Matthew W. Hart  
Town Manager

Cc: Dallas Dodge, Corporation Counsel

## **EXECUTIVE ORDER 2020-1**

**WHEREAS**, there exists a global pandemic of Coronavirus Disease 2019 (“COVID-19”); and

**WHEREAS**, the pandemic has resulted in the rapid spread of infections throughout the State of Connecticut; and

**WHEREAS**, on March 10, 2020 the Governor declared a public health emergency and civil preparedness emergency throughout the State pursuant to sections 19a-131a and 28-9 of the General Statutes; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a national emergency pursuant to section 501 (b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the “Stafford Act”); and

**WHEREAS**, on March 15, 2020, in accordance with section 8 of chapter III of the Town Charter, the Mayor of West Hartford declared that a state of emergency exists in the Town of West Hartford as a result of the global pandemic of COVID-19; and

**WHEREAS**, pursuant to the Town Charter, when the Mayor has declared a state of emergency to exist, the Town Manager is authorized to impose and lift curfews, summon, marshal, deputize or otherwise employ other persons, or do whatever he may deem necessary for the purpose of meeting the emergency; and

**WHEREAS**, section 28-8a of the General Statutes authorizes the chief executive officer of a municipality in which a major disaster or emergency occurs, or his or her designee, to take such action as he deems necessary to mitigate the major disaster or emergency; and

**WHEREAS**, the Town Manager must take action for the purpose of mitigating the adverse effects of the emergency situation on the residents of West Hartford; and

**WHEREAS**, according to the Centers for Disease Control (“CDC”) COVID-19 is spread person-to-person, and the CDC has recommended cancelling gatherings of ten (10) or more people; and

**WHEREAS**, social distancing and limitations on gatherings are among the best practices and prescribed measures for slowing the spread of COVID-19.

**NOW, THEREFORE, IT BEING NECESSARY FOR THE PURPOSE OF MEETING THE PUBLIC HEALTH AND CIVIL PREPAREDNESS EMERGENCY**, I, Matthew W. Hart, Town Manager of the Town of West Hartford, by virtue of the authority vested in me by the Town Charter and state and federal law, do hereby **ORDER AND DIRECT**:

1. Gatherings of more than ten (10) people for social and recreational activities, including but not limited to, community, civic, leisure, or sporting events; parades; concerts; festivals; plays or live performances; conventions; and similar activities, as well as religious, spiritual or worship gatherings of such size, are prohibited in the Town of West Hartford.
2. This order shall be effective on Friday, March 20, 2020 at 12:01 AM through 11:59 PM on April 30, 2020, unless earlier modified, extended, or terminated.
3. This order shall be made available to the public for inspection and review in the Office of the Town Clerk of the Town of West Hartford, shall be conveyed to the Town Council, shall be published once in a newspaper of general circulation in the Town of West Hartford, and shall be posted on the Town of West Hartford website, but the failure to take any step described in this section shall not impair the validity of this order.

Dated at West Hartford, this 19th day of March in the year 2020.

  
\_\_\_\_\_  
Matthew W. Hart  
Town Manager